

## London Local Authorities Act 1990 (as amended)

### Application for the Grant of a Temporary Street Trading Licence

- All questions to be answered in full
- All applicants should provide proof of identity – copy of passport, drivers licence photo card, (other official ID card with a photo & a copy of a recent utility bill (this will meet the money laundering requirements and the council undertaking due diligence.
- All applicants **MUST** complete section 1 & 2
- Applicants for a shop front display or a stall **MUST** complete sections 1,2,3 & 6
- Applicants for pavement cafes (placing tables and chairs on the highway) **MUST** complete sections 1,2,4 & 6
- Applicants for 'A' boards **MUST** complete sections 1,2,5 & 6
- All applicants **MUST** submit an accurately drawn plan to the scale of 1:2500 of the area to be applied for. (*alternative sized plans may be accepted subject to prior agreement with the licensing manager*)
- All applicants **MUST** submit photographs for the area to be applied for.
- All applicants **MUST** check with the planning team if planning consent is required prior to submission of an application
- **L B Hounslow is under a duty to protect the funds it administers and to this end may use the information that you have provided to this authority for cross system and cross authority comparison purposes for the prevention and detection of fraud.**

I/We hereby apply to the London Borough of Hounslow under the above-mentioned Acts, to be licenced for Street Trading.

### SECTION 1 – Applicant Details

(Please complete if applying as a company)

Please state the trading name of your company <b>Corky Events</b>	
Registered address of company <b>68 London Road</b>	
Town <b>St Albans</b>	Postcode <b>AL1 1NG</b>
Tel No: <b>[REDACTED]</b>	Email: <b>[REDACTED]</b>
Please state Company Registration No. <b>N/A</b>	
What type of company <b>Organiser of Events</b>	

*(Please complete if applying in person)*





Title: Mr/Mrs/Ms/Other (please specify) <b>MRS</b>	
Forename(s): <b>Jennifer Caroline</b>	
Surname: <b>Titmuss</b>	
Private Home address: [REDACTED]	
Town: [REDACTED]	Postcode: [REDACTED]
Telephone No: [REDACTED]	Email [REDACTED]
National Insurance No: [REDACTED]	Date of Birth: [REDACTED]
Place of Birth: [REDACTED]	

## SECTION 2 – Business Details

<p>If you are selling food, you <b><u>MUST</u></b> be registered as a food business with Local authority where your business is based.</p>		
<p>Are you intending to sell food? <b>NO</b></p>		
<p>If yes, please provide evidence that you are registered as a food business <b>N/A</b></p>		
<p><b>Date of Registration:</b></p>	<p><b>Local Authority:</b></p>	
<p>You <b><u>MUST</u></b> hold a Level 2 Qualification in Food Safety in catering awarded by an accredited organisation such as the Chartered Institute of Environmental Health, Royal Society for Public Health or Highfield ABC. Your certificate should have been obtained in the last 3 years. <i>(Please include a photo copy)</i></p>		
<p><b>Certificate No:</b></p>	<p><b>N/A</b></p>	<p><b>Date of Issue:</b></p>
<p>Please state what type of food you intend to sell, and how and where the food you intend to sell will be produced? <b>N/A</b></p>		
<p>It is a requirement that you <b><u>MUST</u></b> have public liability insurance for a minimum of £2,000,000 <i>(please provide a copy of the certificate)</i></p>		
<p><b>Certificate No:</b></p>	<p><b>Date of Issue:</b></p>	<p><b>Date of Expiry:</b></p>
<p><b>[REDACTED]</b></p>	<p><b>20/10/24</b></p>	<p><b>19/10/25</b></p>

<p>It is a requirement to provide evidence on how you intend to remove trade waste from the site: <b>N/A</b></p> <p><b>Waste Contract No:</b></p>
<p>It is a requirement that you provide evidence on how you will transport fresh water to the site and how you intend to dispose of the waste water. <b>N/A</b></p> <p><b>Please state details here:</b></p>
<p>How do you intend to provide power to your site? <b>N/A</b></p>
<p>Please provide safety certificates for Generators, electrical equipment and Gas Cylinders <b>N/A</b></p>
<p>You <b><u>MUST</u></b> provide an A4 hand drawn plan of the area to be licenced</p> <p>Plan Attached: <input checked="" type="checkbox"/> <b>YES</b></p>
<p>You <b><u>MUST</u></b> provide photographs of the proposed licensed area</p> <p>Photos attached: <input checked="" type="checkbox"/> <b>YES</b></p>
<p>Do you hold or have ever held a street trading licence in the L B Hounslow? <b>YES</b></p> <p>(If yes Please give details Inc., Number, location and dates)</p>
<p><b>M131425/2025</b></p>
<p><b>Chiswick High Road Antique and Vintage Market</b></p>
<p><b>2<sup>nd</sup> Sunday of each month</b></p>
<p><b>Outside of 209 Chiswick High Road W4 2DU to 121 Hair Beauty Spa, 121 Chiswick High Road W4 2ED</b></p>

### SECTION 3 – Shop Front Display/Stall

Name of Pitch/Shop <b>Chiswick High Road Antique and Vintage Market</b>			
Address of Pitch/Shop <b>Adjacent to: 123 - 211 Chiswick High Road</b> Town: <b>London</b> Postcode: <b>W4</b>			
What type of goods offered for sale/displayed on shop front/Stall? <b>Assorted Antique and Vintage Items, Antique and vintage goods and collectables including but not restricted to furniture, clothing, decorative items, ephemera, maps, art, jewellery, toys, records, garden ornaments and lighting.</b>			
Size of pitch required ( <i>measurements in Metres</i> ) <b>Depth: 3m Width: 3m Maximum of 64 pitches</b>			
Trading Times:			
Monday	.....am	-	.....pm
Tuesday	.....am	-	.....pm
Wednesday	.....am	-	.....pm
Thursday	.....am	-	.....pm
Friday	.....am	-	.....pm
Saturday	.....am	-	.....pm
<b>2<sup>nd</sup> Sunday of each month</b>	<b>.....9am</b>	<b>-</b>	<b>.....3pm</b>
<b>On site from 7am for setting up</b>			
<b>Vacate site at 5.30pm for the breakdown of the market (Please see addendum note)</b>			
Where will the stall/shop front display be stored at the end of trading hours? <b>N/A</b>			
Stall Only: Please give details of employees: <b>N/A</b>			
<u>Full Name:</u>	<u>D.O.B</u>	<u>Address:</u>	<u>Photo:</u>
1.			
2			
3			
4			

## SECTION 6 – Applicant Declaration

I/We declare that:

The details contained within this application form are true to the best of my/our knowledge and belief. **YES**

☐

I have attached an accurate plan of the area to be licensed as required. **YES**

☐

I have attached photographs of the area to be licensed as required. **YES**

☐

(Stall applicants only) I have attached/enclosed a full-face photograph of the applicant and any employee/s. **N/A**

☐

I have attached and provided evidence of food registration. **N/A**

☐

I have attached evidence of up to date Level 2 Food Safety in catering award **N/A**

☐

I have attached and provided evidence of a waste contract if required **N/A**

☐

I have attached and provided evidence of public liability insurance **YES**

☐

I have attached and provided evidence of safety certificates for equipment **N/A**

☐

Payment of application fee: BACS

☐

In the reference field please put payment code **C5361 V144** so it goes into the correct account. Then once you have the confirmation screen, please send a screen shot to me [licensing@hounslow.gov.uk](mailto:licensing@hounslow.gov.uk) as confirmation of the payment.  
**Please note until the Licensing Team have that confirmation we will be unable to process your application.**

### Re: Bank Account Details for BACS payment

National Westminster Bank, 275-277 High Street, Hounslow, TW3 1ZA

Full Company Name: London Borough of Hounslow

A/C Name: LB Hounslow Main Account

A/C No: 20364814

Sort Code: 60-11-18

IBAN: GB79NWBK60111820364814

SWIFT BIC: WBKGB2L

I request a call to take a card payment of the application fee

☐

I understand that if I do not complete the appropriate sections of the application form and provided the required information my application will be rejected.

☐

Signature of Applicant J.Titmuss Date: 11/6/25.

**Please return completed form to:**

**London Borough of Hounslow  
Regeneration, Housing & Environmental Services - Licensing  
7 Bath Road  
Hounslow  
TW3 3EB**

**Email - [licensing@hounslow.gov.uk](mailto:licensing@hounslow.gov.uk)**

## CHISWICK HIGH ROAD ANTIQUE AND VINTAGE MARKET LICENCE APPLICATION

### **ADDENDUM**

This addendum should form part of the application submitted on 11/6/26

The licensing panel decided on 29 April 2025 to make 2 significant changes to the market the has been running in excess of 4 years. This application is asking for reconsideration.

#### **The imposed 4.30pm curfew on leaving the site.**

I am in full agreement that there should be a cap on what time the market area should be vacated after market closure at 3pm. The licensing panel asked me how long it takes for the market to pack up. My answer, which still stands, was 2.5hours. However the panel imposed 1.5hour pack up time which, after 2 markets with this rule it has proved **impossible** to adhere to for the following reasons. I therefore apply for the site vacation time of 5.30pm

I trust my stallholders implicitly and they all understand how important it was to adhere to this new restriction (introduced for reasons unknown) and the majority of them were so stressed at the inappropriate constraint that they started packing away from 2pm. The market does not finish until 3pm (the busiest trading times are from midday - 3pm generally) and this took away 1 hour of the busiest trading time for a lot of stallholders thus impacting their livelihoods quite significantly. This is extremely unfair on the existing market and the traders who have been trading successfully for over 4 years.

One of the reasons it takes this long is that most of the stallholders have many breakable and delicate items. These need to be packed away individually and carefully and this takes time. Compared to the other markets that operate, the traders at the Antique and Vintage Market have many more items for sale and it inevitably takes much longer to pack away.

The next thing that was very very apparent was, as there are still many many people about at 4pm/4.30pm it was notably very dangerous that all traders vehicles descended on site and amongst Chiswick High Road visitors at around the same time. Usually and historically, the natural flow and speed of stallholders being able to pack up would mean their vehicles are bought onto sight at varying times and when they are ready thus easing the 'onslaught' quite significantly. There were way too many vehicles and people on site at one time for this to be anything like safe. The panel decision has created a very dangerous scenario and a hazard that is very dangerous to the general public who are out and about on Chiswick High Road.

Another major concern for this 1.5hour time constraint is that among my traders I have elderly, disabled and people affected with physical and mental health issues - all diagnosed and with perfectly legitimate disabilities. This time constraint, which is not only unreasonable for able bodied people, really does seriously affect those trading with special and additional needs ultimately spoiling the general ambience and relaxed manner in which the market operates because of stressful and impossible constraints placed on its traders.

This time constraint was placed on my licence without any proper thought and consideration for the type of market it is and what trading in Antique and Vintage wares means. Sadly, the constraint is impossible to comply with meaning my licence is impossible to comply with - even with the best will and intention in the world.

### The removal of 2 pitches on corner of Devonshire Road and Chiswick High Road

At the licensing panel Councillor Joanna Biddolph spoke of a pitch she believed was in a dangerous position on the corner of Chiswick High Road and Devonshire Road. The licensing panel removed this pitch as part of the licence. I duly removed this and was asked by the licensing department to submit a new pitch layout plan. When this was submitted I was asked to remove yet another nearby pitch which I do not believe was included in the decision and was not part of Councillor Biddolph's concerns. After more consultation between departments, it was decided that this pitch should be included in the removal – thus resulting in 2 pitches in that area being removed. I do not think this 2<sup>nd</sup> pitch was supposed to be included in the decision nor should it be included as it is not dangerously placed and should therefore be allowed to be part of my ongoing licence.

Jenny Titmuss. 11<sup>th</sup> June 2025



CHISWICK HIGH ROAD ANTIQUE and VINTAGE MARKET  
PITCH AREAS MARKED = □ (JUNE 2025)  
Pitches not to scale

